

CABIN CLEANING CHECKLIST

Before leaving the cabin and to be eligible to receive your full security deposit, all the following must be completed and checked off. Any discrepancies should be noted. Please leave signed checklist on the table at the end of your stay. Thank you!

- Kitchen sink, counter, and appliances are clean and in working order. No food items have been left inside refrigerator or cupboards.
- All dishes, glassware, silverware, and cooking supplies are clean and placed back in cupboards.
- All floors have been swept and/or vacuumed.
- Bathroom is clean – countertop, shower, toilet, etc.
- No damage to appliances, furniture, or cabin.
- No personal belongings have been left inside or outside the cabin.
- All garbage cans have been emptied and replaced with new trash bags. Garbage is placed in the dumpster provided.
- Cleaning supplies are returned under the kitchen sink.
- Vacuum is returned to charging station.
- **All windows are closed and locked.**
- **Heating/Air Conditioning is turned to 60° heat/75° cool and ceiling fan is turned off.**
(Baseboard knobs have been removed by owner. During winter months baseboard heaters are left on low.)
- **Stove top/oven is turned off.**
- **All cabin interior lights are turned off. Outside lights are left on.**
- **Front and back door are locked upon departure.**

Noted discrepancies or other comments:

Signature _____

Date _____

Office Use Only

Condition Left: _____ Satisfactory _____ Unsatisfactory

If venue is determined to be left in unsatisfactory condition, please note what cleaning criteria was not completed or damages incurred:
