

12635 County Rd G56, Suite 101
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LOUISA COUNTY
CONSERVATION



Board Members
Joellen Schantz
Sam Willson
Josh Hardin
Shawn Maine
Elizabeth Kling

Louisa County Conservation Board - Regular Meeting Minutes

The Louisa County Conservation Board met in regular session on March 9, 2026 at 3:00 pm at the Conservation Office

Board Present: Josh Hardin, Joellen Schantz, Sam Willson, and Shawn Maine

Staff Present: Jacob Ewart, Lana Artz-McComb

Public Present: Jim Rudisill

Meeting called to order: at 3:00 by Maine

1. **Agenda Approval** – Willson motioned to approve the agenda, Hardin seconded. Motion passed all ayes.
2. **Audience Consideration** – none
3. **Consent Agenda** – Hardin motioned to approve consent agenda, seconded by Willson. Motion passed all ayes
4. **Environmental Education Update** – interviewing second EE seasonal on Tues. Attended District V in mahaska co. Held a joint cleanup with USFWS at Flaming Prairie campground, boat landing, and Big Timber boat landing. 10 people showed up. Summer camp registration opened on March 2. The first camp was full in 13 mins. BSM Advisory Committee meeting regarding field day on June 13. All Board members are invited.
5. **Maintenance Update** – Hollingsworth is burning. Ewart reports about the perscribed fire workshop for landowners in Johnson Co. Did some work on the dump truck and moved the rock out of the shop parking lot. Reached out to Schafer about the roof work – Schafer says 2 weeks. Worked on mulching at Eden and Indian Slough. Did two perscribed burns at the complex. Worked on Forest Reserve with Amanda. Completed mower maintenance.
6. **Director Update** – Ewart invites the Board to the Outdoors Day at the Capital in Des Moines on March 24. LCC will be taking a vehicle.
7. **Director Position Description Approval** – Hardin motioned to approve the Director Position Description, Schantz seconded. Motion passed all ayes
8. **LCCB Bylaws Approval** – Ewart presents proposed changes, one by one, compared with existing wording. The gist is that everything is broken down and either a Bylaw or a Policy with fluff/redundancies/outdated information removed. Following close review, the Board requests updated copies with amended wording before the next meeting. No action taken.

Additional discussion on creating a Board Member attendance policy. Was discussed a few years ago and something was placed in the oath. Desire to make a policy regarding board member attendance – must attend 9 out of 12 meetings during any 12-month rolling period.

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9. **LCCB Policies Review** – In the interest of time, Ewart and the Board glanced through Board Policy changes that have been discussed at previous meetings. Discussion of what to include, what to leave out etc.
10. **Approval of Bid Request for Naturalist SUV**- following a review of bid wording, Hardin motioned to approve the bid request for a Naturalist SUV. Schantz seconded, motion passed all ayes.
11. **Annual Review of Executive Director** – Hardin motions to table this item to the next meeting in the interest of time. Schantz seconded, motion passed all ayes
12. **Next regular meeting: April 6, 3:00 pm, New Shelter at Langwood Education Center (Weather backup = Langwood Education Center Lodge)**

Hardin and Schantz request a discussion of the Hoover Nature Trail during one of the next couple of meetings.

13. **Adjournment 4:48 pm** Willson motions, Hardin seconds, motion passed all ayes.

Chair

Secretary/Treasurer

Date Approved

Chair – Shawn Maine

Vice-chair – Josh Hardin

Secretary/Treasurer – Elizabeth Kling

*Louisa County Bylaws regarding voting by the Chair/Acting Chair:

According to Article II, number 2.4 of the Louisa County Conservation Board Bylaws, "At all meetings that a full quorum is present, the board chair does not vote except to break a tie. In a three-member quorum, all persons present cast a vote."