



Dickson Timber Shelter House

CHECK-IN TIME AFTER 8:00 AM &
CHECK-OUT TIME IS 10:00 PM

16249 Velvet Avenue
Glidden, IA 51443
(712) 792-4614 or office@carrollcountyia.org

IMPORTANT INFORMATION PLEASE READ & SIGN BELOW

CHECK IN & OUT INFORMATION

Iowa Code 461A.46

CCCB Staff will give you a key code to get checked into the shelter on the day of your reservation. All CCCB parks close at 10:30 pm, all facilities must be left in clean, proper condition and all guests must exit the park by **10:00 pm**. Late departure or checkout may result in the loss of the refundable security deposit.

MAXIMUM CAPACITY

Dickson Timber shelter house has a maximum capacity of 60 guests.

TABLES AND CHAIRS

CLEAN-UP POLICY

You are responsible for the clean-up of the shelter house.

- ✓ All picnic tables must be placed back into their original location.
- ✓ All refuse must be taken out to the dumpster – The renter should bring extra trash bags if needed.
- ✓ Check the surrounding area for trash
- ✓ Clean up all decorations

The shelter must be cleaned up and vacated no later than 10:00 PM. Late departure may result in loss of security deposit.

ALCOHOLIC BEVERAGES

Iowa Code 123.47

Kegs are not allowed. All laws of the state of Iowa regarding the consumption of alcohol will be strictly observed. Violations of state code will result in expulsion from the building, revocation of rental privileges, and forfeiture of deposit. Ensure compliance with Sec. 123.47 respecting possession of alcohol by minors and agree to abide by all rules and regulations of the CCCB and the State of Iowa.

SMOKING

All Carroll County Conservation facilities are smoke-free. Smoking is prohibited in all buildings.

DECORATIONS

Iowa Code 461A.41 & 461A.42

Outdoor decorations are allowed as long as they are temporary, free-standing directional signs are allowed, and they are not allowed to be attached to park furniture, signposts, trees, or other facilities. **Indoor decorations** are allowed as long as they are free standings or not affixed in a way that would damage a facility or any painted walls (tape, tacks, and staples can all cause damage) The use of a no-stick adhesive is recommended. It is your responsibility, as the renter, to remove all decorations and no-stick adhesives that you may put on the facility's walls.

PARKING

Iowa Code 461A.38

Parking is confined to designated parking areas; parking is not allowed on the grass.

ATV, UTV, SIDE BY SIDE, GOLF CARTS, ETC.

We do not allow any type of unlicensed state motor vehicle into any of Carroll County Conservation parks.

CANCELLATION AND REFUND POLICY

All reservations are non-refundable. If the Carroll County Conservation Board is contacted by phone or email, concerning a cancellation at least 14 days in advance of your reservation date you will receive a **credit** to use towards another available date within one year of your original reservation date. 100% of the reservation fees will be forfeited if a cancellation is received less than 14 days before the reservation date's arrival. The rental fee will be refunded in full in the event of a natural disaster beyond our control.

REFUNDABLE SECURITY DEPOSIT

The refundable security deposit will be shredded if the shelter house is left in good, clean condition and equipment and furnishings are returned to their original location and are not lost or damaged. The deposit can be returned by mail if arrangements are made in advance. As the renter, assume responsibility for any damage over and above the deposit amount. Carroll County Conservation may take any legal action necessary to recover damages to county property.

Deposit may be kept if rules set forth within this agreement or other CCCB rules and regulations are not followed during your event.

By your agreement with these terms and conditions, you represent that you are 21 years or older and that you are authorized to make the reservation on behalf of the group you have listed and your guests. You further agree to assume full responsibility for the acts, negligence, or omissions of the members of your group while utilizing Carroll County Conservation facilities.

Additionally, you agree that you have read and understand the cancellation and refund policies concerning this reservation and have also read and understand the facility and CCCB rules and regulations. Carroll County Conservation will not be held responsible for any injury to persons or damage to property arising out of or incident to the activities which are the subject of the rental and shall be held harmless against all liabilities, costs, and expenses that may arise in consequence of granting the facility rental.

Signature: _____

Date: _____