

CLEANING CHECKLIST - WAPITI

KITCHENETTE

- ☐ Refrigerator – Clean & wipeout
- ☐ – Remove all food, beverages & ice
- ☐ Microwave – Clean & wipeout
- ☐ Coffee pot – Remove used filters & clean
- ☐ Sink & Counter Tops – Clean & disinfect
- ☐ Floors – Sweep & mop
- ☐ Trash – Remove all trash and replace the liner

CLASSROOM

- ☐ Tables and chairs – clean and wipe down
- ☐ Place all tables and chairs back to their original
- ☐ locations. please use the diagram.
- Floors – Vacuum, sweep & mop

NOTES:

- Pets are NOT allowed inside any facility, including the cabin.
- Park hours are enforced (5:00 am – 10:30 pm)
- Checking out of the classroom is no later than 10:00pm, with no exceptions.
- If the facility is not cleaned, the checklist is not complete, items are missing or damaged, or late departure the entire security deposit will be kept.
- STORM SHELTER – is located in the basement of the education center. A siren will alert you with straight line winds and/or tornado warnings – this is your warning to take action as you see fit.

Office Hours: M-F 8:00 am – 4:30 pm Tel: 712-792-4614
Email: office@carrollcountyiowa.org

After hour contact for facility related emergencies... please check your email for the

Park Ranger/Staff member on duty phone number and information.

If Carroll County Conservation Staff determine it is necessary to keep a security deposit, the entire security deposit amount will be kept. No exceptions. It is also the Renters Responsibility to ensure all guests

follow the facility rules and policies.

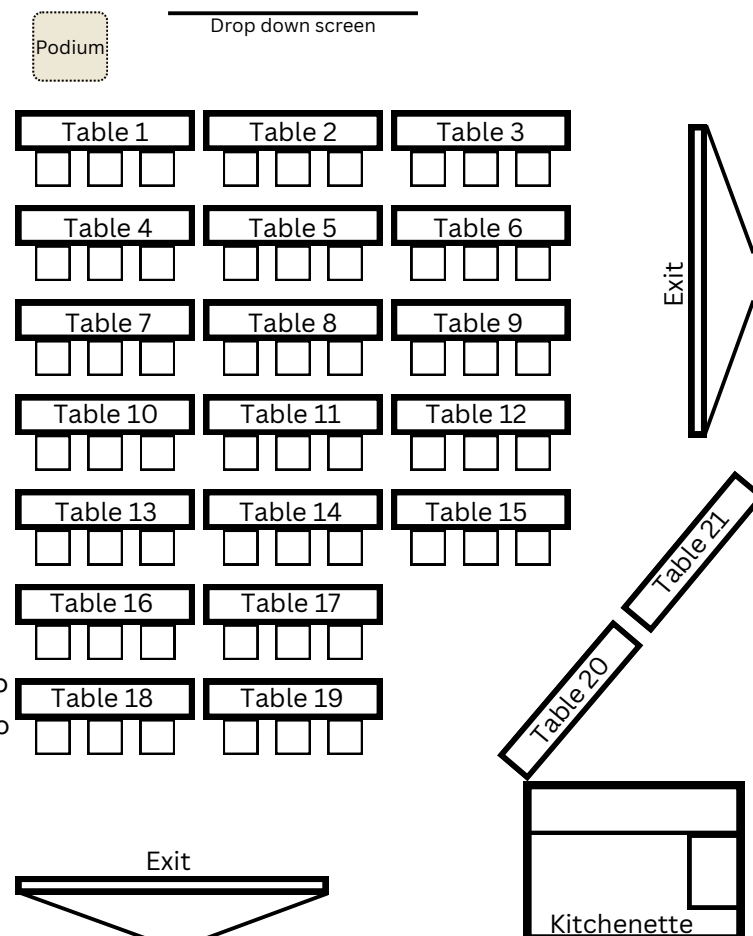
GIVE US YOUR FEEDBACK! SCAN THIS
QR CODE & FILL OUT THE SURVEY ABOUT
YOUR RENTAL.

BATHROOMS

- ☐ Check for trash on the floors
- ☐ Turn off all lights

GENERAL & DECORATIONS

- ☐ Remove all Decorations
 - confetti & glitter are **prohibited**
 - pins, non-stick adhesives, OR tape are not allowed
- ☐ Summer – Turn A/C to 78
Winter – Turn Furnace to 58
- Vacuum – empty vacuum
- ☐ Turn off all lights in the classroom
- ☐ ALL TRASH must be taken to the dumpster



CLEANING CHECKLIST - BISON

KITCHENETTE

- ☐ Refrigerator – Clean & wipeout
- ☐ – Remove all food, beverages & ice
- ☐ Microwave – Clean & wipeout
- ☐ Coffee pot – Remove used filters & clean
- ☐ Sink & Counter Tops – Clean & disinfect
- ☐ Floors – Sweep & mop
- ☐ Trash – Remove all trash and replace the liner

CLASSROOM

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- ☐ locations. please use the diagram.
- Floors – Vacuum, sweep & mop

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