

Black Hawk County Conservation Board Minutes

The Black Hawk County Conservation Board met on Thursday, April 9, 2026, at 1346 West Airline Highway, Waterloo, IA and via Microsoft Teams. The meeting was called to order by Jon McNamee, Vice-President, at 5:00 PM.

Roll call members present: Jon McNamee, Travis Turpin & Terri Rogers.

Unless otherwise noted, all actions were approved unanimously.

Staff Present:

Mike Hendrickson, Executive Director
Nichole Koelling, Office Manager
Cherrie Northrup, Planning Administrator
Jim Weimer, Wildlife Conservationist II
Karl Kozak, North Unit Ranger
Al Finke, South Unit Ranger
Amy Davison, Hartman Center Manager

AGENDA

Motion by Rogers, seconded by Turpin to approve the agenda. Motion Carried.

MINUTES

Motion by Rogers, seconded by Turpin to approve the minutes of the March 10, 2026, board meeting. Motion Carried.

BILLS

Motion by Rogers, seconded by Turpin to approve the bills submitted. Motion Carried.

VISITOR(S) CONCERNS:

None.

PRESENTATION – SIGNS

The park entrance signs in several areas have been updated with a new design that includes the new Black Hawk County logo. Staff presented photos of the old vs new signs at the following areas: Black Hawk Park, Hickory Hills Park, Big Woods Lake Campground, Hartman Reserve, McFarlane Park, Rotary Reserve & Siggelkow Park.

PUBLIC HEARING: BLACK HAWK PARK CULVERT REPLACEMENT PROJECT

Motion by Rogers, seconded by Turpin to open the public hearing for the Black Hawk Park Culvert Replacement Project at 5:04 PM.

No oral or written comments were received. Project Engineer, Nate Kass, of Snyder & Associates was present to answer questions about the project.

Motion by Turpin, seconded by Rogers to close the public hearing at 5:07 PM.

Motion Carried.

RESOLUTION – COMPATIBLE USE AGREEMENT RENEWAL, MOULDS TRACT – Mike Hendrickson

This action item was tabled – no action was taken.

RESOLUTION – HICKORY HILLS SIDING REPLACEMENT PROJECT, CHANGE ORDER #1 –
Cherrie Northrup

Motion by Rogers, seconded by Turpin, to move the following resolution:

Black Hawk County Conservation Board accepts and approves Change Order #1 – Final, in the amount of \$1,642.86 for the Hickory Hills Siding Replacement Project contract with Freed Construction, Inc. This change order represents both, the cost of additional OSB sheeting on the Lakeview Lodge and a reduction for fascia board replacements not done on the Whitetail Cabin. Change Order #1 – Final, will increase the current contract amount, from \$62,946.00 to \$64,588.86. Furthermore, the Board authorizes the Executive Director to sign the same.

AYES: Rogers, McNamee, Turpin.

NAYS: None.

Resolution adopted.

RESOLUTION – ACCEPT HICKORY HILLS SIDING REPLACEMENT PROJECT AS SUBSTANTIALLY COMPLETE –
Cherrie Northrup

Motion by Turpin, seconded by Rogers, to move the following resolution:

Black Hawk County Conservation Board accepts the Hickory Hills Siding Replacement project as substantially complete. The Black Hawk County Conservation Board authorizes the contract balance of \$64,588.86 to be paid to Freed Construction Inc.

AYES: McNamee, Turpin, Rogers.

NAYS: None.

Resolution adopted.

RESOLUTION – CONSTRUCTION ENGINEERING CONTRACT AMENDMENT #3 WITH SHIVE HATTERY, CASEY LAKE –
Cherrie Northrup

Motion by Rogers, seconded by Turpin, to move the following resolution:

Black Hawk County Conservation Board approves amendment #3 for the Professional Services Contract with Shive Hattery of Des Moines, IA, dated August 2, 2023, for additional sediment core collections, lab analysis, results analysis/recommendations, schedule extension and materials testing services associated with the Casey Lake Restoration project contingent upon the Iowa DNR executing the Cost-Share Cooperative Agreement Amendment 2 which references the reimbursement schedule for these additional services. The contract amendment #3 for these Engineering Services will increase the amount of the contract by \$22,560.00 from \$142,600.00 to \$165,160.00. The Board authorizes the Executive Director to sign the same following execution of Amendment #2 associated with the Cost Share Agreement with the Iowa DNR.

AYES: Turpin, Rogers, McNamee.

NAYS: None.

Resolution adopted.

RESOLUTION – DNR COOPERATIVE AGREEMENT AMENDMENT #2 – CASEY LAKE RESTORATION CONSTRUCTION ENGINEERING –
Cherrie Northrup

Motion by Rogers, seconded by Turpin, to move the following resolution:

Black Hawk County Conservation Board approves amendment #2 for the Cost-Share Cooperative Agreement # 24CRDLWBMBALM-0005 with the Iowa DNR Lakes Restoration Program to include 75% reimbursement for the additional sediment core collection, lab analysis, schedule extension and materials testing and 100% reimbursement for the analyzing of results and recommendation expenses associated with the Shive Hattery contract amendment #3 for the Casey Lake Restoration project. Contract amendment #2 also serves to extend the cost-share agreement to June 30, 2027. Board authorizes the Executive Director to sign the same.

AYES: Rogers, McNamee, Turpin.

NAYS: None.

Resolution adopted.

RESOLUTION – BLACK HAWK PARK CULVERT REPLACEMENT PROJECT BIDS – *Cherrie Northrup*

Motion by Rogers, seconded by Turpin, to move the following resolution:

Black Hawk County Conservation Board accepts and approves the LOWEST RESPONSIVE, RESPONSIBLE BID submitted by Peterson Contractors Inc. of Reinbeck, IA, for the Black Hawk Park Culvert Replacement Project which includes furnishing all labor, materials, and equipment for replacing the twin pipe culverts with a precast reinforced concrete box culvert, repair of the roadway, and all other associated construction items and awards contract for said project in the amount of \$100,462.50 to Peterson Contractors Inc. Furthermore, the Board authorizes the Executive Director to sign said contract upon receipt of all required bonds and insurance documents.

AYES: McNamee, Turpin, Rogers.

NAYS: None.

Resolution adopted.

RESOLUTION – JEFF TAMPLIN MEMORANDUM OF AGREEMENT – *Mike Hendrickson*

Motion by Turpin, seconded by Rogers, to move the following resolution:

Black Hawk County Conservation Board accepts and approves the Memorandum of Agreement with Dr. Jeff Tamplin for conducting habitat assessment and visual Encounter Surveys for the endangered wood turtle in and around the work area associated with the Black Hawk Park Culvert Replacement Project as required by the Iowa DNR as part of the Environmental Review process for project permitting. Cost of the services outlined in the MOA is Not To Exceed \$2,700.00 and authorizes the Executive Director to sign the same.

AYES: Turpin, Rogers, McNamee.

NAYS: None.

Resolution adopted.

ACCEPT IOWA NATIVE PLANT SOCIETY GRANT – *Jim Weimer*

Motion by Turpin, seconded by Rogers to accept an Iowa Native Plant Society Grant in the amount of \$1,250.00 and authorize the Executive Director to sign any applicable grant agreement. Motion Carried.

BIG WOODS LAKE JOINT BOARD UPDATE – *Jon McNamee/Terri Rogers*

The Joint Board met at 3:00 PM on April 2, 2026. The Board passed motions to elect Jon McNamee as Chair & Brian Heath as Vice-Chair of the Big Woods Lake Campground Joint Board and approve the by-laws. The Board also discussed current maintenance projects, the FY26 & FY27 budgets and the campground expansion.

RESOURCE MANAGEMENT – *Jim Weimer*

Staff have been working on prairie burns & prairie plantings.

UNIT RANGER REPORTS – *Karl Kozak/Al Finke*

North Unit:

Black Hawk Park & Siggelkow Park are currently closed due to flooding. Staff have been busy with park maintenance. The seasonal employees will be starting on Monday, April 13th.

South Unit:

Staff have been busy with park maintenance & clearing brush on the Cedar Valley Nature Trail. The campgrounds are now open for the season. The asphalt project is almost complete & the Sunset Shelter replacement project is underway.

NATURE CENTER REPORT – *Amy Davison*

Staff have been busy with updates to the interactive tree in the West Wing & prep work for the new amphitheater. A new bird panel memorial sign has been installed and a bike repair station & air pump have been installed at Hartman Station.

DIRECTORS REPORT – *Mike Hendrickson*

The Casey Lake ribbon cutting will be held on May 12th. The FY27 budget process is almost complete; it will be adopted on April 20th. A written report was submitted.

ANY REPORTS OR INFORMATION FROM THE BOARD

None.

Motion by Rogers, seconded by Turpin to adjourn. Motion Carried.

Adjourned 5:44 PM.

NICHOLE KOELLING

DATE